



Job Description

Job Title: Special Education Teacher Pre-K-12

Reports to: Building Administrator

Qualifications/Job Requirements:

- Valid teacher's license with appropriate endorsement
- Strong written, verbal, presentation, and interpersonal skills
- Meets health and physical requirements
- The usual and customary methods of performing the job's functions require the following physical demands; occasional lifting, carrying, pushing and/or pulling, some climbing and balancing, some stooping, kneeling, crouching and/or crawling, and significant fine finger dexterity. Generally, the job requires 10% sitting, 45% walking, and 45% standing.

Responsibilities and Essential Functions: In order to work with students who have a wide range of learning, mental, emotional, and physical disabilities, a special education teacher must be able to do the following:

- Assess students' skills to determine their needs and to develop teaching plans
- Adapt lessons to meet the needs of students
- Develop, as a part of the IEP Team, Individualized Education Program (IEP) for each student
- Plan, organize, and assign activities that are specific to each student's abilities
- Teach and mentor students as a class, in small groups, and one-on-one
- Implement IEPs, assess students' performance, and track their progress
- Update IEPs throughout the school year to reflect students' progress and goals
- Discuss student's progress with parents, teachers, counselors, and administrators
- Supervise and mentor teacher assistants who work with students with disabilities
- Prepare and help students transition from grade to grade and after graduation

FLSA Status: Exempt

Terms of Employment: 200 Day Calendar; Salary to be established by the Board.

Evaluation: Performance of this job will be evaluated annually in accordance with provisions of the Board's policy.

The Jackson-Madison County School System (JMCSS) provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.